

POSITION SUMMARY:

The primary purpose of this position is: To serve as Assistant Chief for Training responsible for developing and managing a comprehensive training program of a sufficient magnitude for all functional areas of the base Fire Protection Flight.

MAJOR JOB ACTIVITIES:

1. As the Assistant Chief of Training, plans, develops, implements, reviews, and evaluates the comprehensive fire prevention training, safety, and hazardous material handling programs at the installation. Assesses the applicability of current program objectives and recommends changes when necessary. Responsible for planning a comprehensive program of on-the-job and proficiency training for all fire protection and prevention personnel. Assigns, directs, and reviews the work of other employees who assist in carrying out program activities. Observes training being conducted by other instructors to ensure compliance with current procedures. Oversees the development of lesson plans for recurring proficiency training utilizing methods following established guidelines of the International Fire Service Training Association (IFSTA). Ensures the maintenance of reference materials such as the NFPA Handbook of Fire Protection, National Fire Codes, USAF directives, video library, other training aids, kits, and Career Development Course manuals. Required training includes chemical and physical properties of fire; combustible and explosive properties of volatile fluids and gases, and appropriate firefighting techniques; operation and maintenance of firefighting apparatus; use and maintenance of specialized powered and non-powered forcible entry tools and rescue equipment; extinguishing agents, their values and uses; firefighting techniques associated with explosives and nuclear weapons; hydraulics; structural and aircraft firefighting; rescue techniques and procedures; live fire drills; structural fire exercises, etc., and other subjects required to maintain a competent level of firefighting skills and knowledge.

STANDARDS:

- A. Participation in the administration and planning of a comprehensive fire prevention program is typically proactive and most recommendations for program features are acceptable to the Fire Chief.
- B. Normally assignment of personnel to training duties results in the full manning of all necessary functions of training.
- C. Normally ensures that all course materials, handbooks, video library materials and other training documents are obtained and used in a proper manner.

2. Prepares monthly, quarterly, semiannual, and annual training schedules for approval. Plans and schedules work to meet program goals and objectives. Independently performs development and revision of training materials. Changes, adjusts, or supplements instructional materials to incorporate new information covering firefighting methods, techniques, procedures, equipment, and extinguishing agents. Analyzes course content, evaluates outcomes of training programs and functions to measure the effectiveness of program efforts and, as necessary, coordinates with the Fire Chief and other assistant chiefs and makes modifications to program methods and approaches. Makes recommendations to the Fire Chief on the level and mix of resources needed to carry out a successful program. Maintains a highly competent knowledge of instruction techniques. Coordinates and trains instructors to present fire protection operational, technical, safety, and hazardous material response lesson plans using appropriate techniques and approaches.

STANDARDS:

- A. Typically training schedules prepared by the incumbent are properly planned, coordinated, and presented to the Fire Chief in a timely manner, and receive approval without significant modification.
- B. On a regular basis, changes, adjustments, or supplements to instruction materials by the incumbent result in improvements in training of firefighting personnel as recognized in evaluations of training and feedback from attendees at courses.

3. Conducts recurring proficiency training in each functional area of fire protection. Conducts live (announced) crash fire training and structural exercises. Conducts unannounced structural and crash

rescue exercises in coordination with the Fire Chief. Participates in practical training sessions. Evaluates the performance and proficiency of all personnel during training sessions and actual emergencies. Provides personal coaching and instructional guidance to personnel involved with completion of practical and academic projects such as automobile extraction. Assists fellow firefighters in developing their professional knowledge and skill. Evaluates assigned training tasks such as proper utilization of crash truck roof turret using Aqueous Film Forming Foam (AFFF). Advises appropriate supervisory personnel and the Fire Chief regarding participants' academic and practical training participation and outcomes. Responsible for correcting deficiencies found in operational procedures or techniques through follow-up training. This includes directing assistant fire chiefs or any fire protection personnel in proper procedures from normal through serious emergency operations.

STANDARDS:

- A. Training conducted by the incumbent is presented in a professional and technically accurate manner.
- B. Personal coaching activities are conducted in a timely and technically sound manner.

MATERIAL & EQUIPMENT DIRECTLY USED:

Must be able to work in potentially dangerous situations fighting fires & rescue operations and utilizing various firefighting equipment. Also work in office/class room utilizing basic office automation and software.

WORKING ENVIRONMENT:

- 1. Exposed to hazardous environments which may include firefighting operations, rescue services and hazardous material incidents.
- 2. Works in a general office and shop/classroom environment.
- 3. Possibility of being recalled for emergencies 24/7.

PHYSICAL ACTIVITIES:

- 1. Participation in mandatory Physical Fitness Program (PT).
- 2. Wearing all safety equipment and clothing provided by management.
- 3. Required to work 56 hour per week on a 24 hour rotational basis, this includes weekends and holidays. May be subject to recall.
- 4. Required to work under adverse environmental conditions and falls under the respiratory protection program and hearing conservation program.
- 5. Required to drive motor vehicles. An appropriate, valid driver's license is required.
- 6. May be required to work the Emergency Communications Center (ECC)
- 7. May be required to participate on Hazardous Materials Teams (HAZMAT)
- 8. Position requires the ability to discern colors, contrast, and depth.

MINIMUM QUALIFICATIONS:

Education/Certifications: *One year related experience may be substituted for one year of education, if degree is required.*

The incumbent of this position must be certified by the DoD Firefighter Certification system as Fire Officer III (includes Fire Officer I, II), Fire Instructor III (includes Fire Instructor I, II), Fire Inspector II (includes Fire Inspector I), HAZMAT Incident Commander (includes Hazmat Awareness, Hazmat Operations), Airport Fire Fighter (includes Firefighter I, II).

Experience:

DoD Fire Officer 3 (minimum) Certification required, Fire Officer 4 and Emergency Medical Technician preferred.

Training: Information Assurance, CPR AED and Emergency Medical Responder, Fall Protection, Confined Spaces, and Respiratory Standard Training.

Skills:

Have knowledge of the chemistry of fire and experience with inspection and testing of installed fire detection and suppression systems. Have knowledge of physical and chemical properties of combustible materials, building structures and their component systems, identification and correction of fire hazards and deficiencies, inspections, maintenance, testing and distribution of flight line and portable fire extinguishers. Able to interpret national building and life safety codes.

1. Knowledge of the principles, concepts, methodology, and recognized standards covering fire protection and prevention techniques and procedures; agency and installation manuals, rules, and regulations; and federal, state, and local fire protection/prevention ordinances and building codes.
2. Knowledge of the theory of fire propagation and progression and the application of accepted techniques and principles to reduce or eliminate hazards in a specialized environment with a high fire expectancy and potential for severity.
3. Knowledge of the principles, practices, and techniques of fire protection and prevention proficiency training.
4. Ability to prepare and present appropriate fire protection/prevention material for training purposes.
5. Ability to plan, organize, and direct functions and to mentor, motivate, and appraise the staff of an organization.
6. Ability to communicate effectively, both orally and in writing.

SUPERVISORY/BUDGET RESPONSIBILITIES:**SUPERVISION:**

General guidance & direction

How to apply:

Vectrus.com/careers

<https://vectrusjobs.taleo.net/careersection/jobdetail.ftl?job=TUR000141&lang=en>