



STATE OF ALASKA
invites applications for the position of:

Deputy Fire Marshal I (PCN 12-2017)

Job Code: 14457

Open Date: 05/23/17

Position Open To: All Applicants

Range: 76

Department: Public Safety

Location: Anchorage

Job Title: Deputy Fire Marshal I (PCN 12-2017)

Closing Date: 06/22/17 05:00 PM

Job Type: Full Time

Salary: \$5,322.00 /Month

Division: Fire and Life Safety

Bargaining Unit: Public Safety Officers

JOB DESCRIPTION:



The Department of Public Safety is recruiting for a Deputy Fire Marshal I to join our team committed to public safety through public service.

This position is part of the Division of Fire and Life Safety and performs fire and life safety building inspections, fire investigations in support of fire and life safety prevention, training and investigation statewide.

Key Responsibilities of this position include:

- Plan, schedule, and conduct fire safety surveys of buildings, processes, and practices regulated by the Division.
- Enforce state fire safety codes for the correction of fire hazards in facilities such as hospitals, nursing homes, liquor handling establishments, foster care and day care facilities, correctional institutions, and schools.
- Suggest alternative solutions to fulfill code compliance.
- Investigate fires of any cause, accidental or intentional and determine fire causes by use of chemistry, physics, engineering, mathematics, psychology, criminology and law disciplines. This includes directing activities of local fire authorities in investigations, interviewing fire officials and witnesses at the scene, examining the physical debris of a fire, drawing diagrams and taking photographs of fire scene, securing evidence, locating point of origin and source of ignition, preparing a written report, and providing expert testimony at civil or criminal legal proceedings.
- Examine and review plans and specifications involving new construction, alterations, and remodeling for compliance with the International Building, Fire, and Mechanical Codes and referenced code standards as adopted by the State of Alaska Administrative Code.
- Provide consultation for local fire officials, architects, engineers, attorneys, owners, builders, planning and building officials, and prosecuting attorneys.
- Provide fire prevention messages for general and special public groups to include news and fire safety releases to all media, addresses to school children, parent associations, civic clubs, and employee groups.

We are looking to hire someone with the following knowledge, skills, abilities, and experience:

- Working knowledge of fire behavior in structures, vehicles, and other related locations and occupancies.
- Working knowledge of fire science principles and fundamentals.
- Working knowledge of the theory, principles, and practices of fire prevention.
- Working knowledge of building construction, fire protection components and features, and their interrelationships with other elements with regard to fire and life safety design and configuration.
- Skill in communicating orally and in writing with a variety of people, answering questions, and explaining information or decisions.



The Department of Public Safety strives to preserve the peace, enforce the law, prevent and detect crime, and protect life and property. All positions support or carry out the Department's mission. If our mission interests you and this position embodies your strengths, please consider joining our team.

More information about the Department of Public Safety can be found on our website:

<http://dps.alaska.gov/>

MINIMUM QUALIFICATIONS:

Three years of experience in fire service work, including one year of fire prevention, inspection, or investigative work.

Substitution: College training in fire protection engineering or fire science or a closely related field may be substituted for up to two years of the required experience (3 semester/4 quarter hours equal one month).

Special Note:

Successful applicants will also be subject to a psychological evaluation and polygraph test as part of becoming a Commissioned Police Officer.

Must be eligible to become certified as a Commissioned Police Officer by the Alaska Police Standards Council and meet the following criteria:

Citizen of the United States of America

Possession of high school diploma recognized by a state, diploma from a home school program recognized or certified by a state or by a local school district within a state as having met the state's graduation requirements, or has passed a General Education Development (GED) test.

21 years of age or older at the time of Academy.

Possession of a valid driver's license.

Not disqualified from any portion of a prior formal background investigation conducted for this job classification in the last twelve months.

Not used, transported or purchased schedule IA, IIA, IIIA, IVA, or VA controlled substance during the last ten (10) years (unless under the age of 21 at the time of use AND the act occurred more than 3 years from date of application OR there was an immediate, pressing, or emergency medical circumstance to justify the use of a prescription controlled substance not prescribed to the person).

Not used marijuana during the past twelve months.

Not illegally manufactured, distributed, or sold a controlled substance (unless under 21 at the time of the act AND the act occurred more than 10 years ago).

Not received more than three fish and wildlife enforcement citations within the three years before the date of this application.

Not currently on court-ordered probation, either supervised or non-supervised.

Not convicted of a felony whether set aside, suspended imposition, expunged, or pardoned, excluding juvenile adjudications.

Not convicted of a misdemeanor crime that resulted in serious physical injury to another person in the last ten years.

Not convicted of a misdemeanor crime, reduced or related, to domestic violence whether set aside, suspended imposition, expunged, or pardoned.

Not convicted of more than one Driving Under the Influence (DUI) or chemical test refusal offenses in the last ten years.

Not convicted of a misdemeanor crime of dishonesty or moral turpitude in the last ten years.

Not convicted of more than two misdemeanors in the last ten years (unless under the age of 21 at the time of the acts AND three years have lapsed since the most recent act).

Never denied certification or had basic certification revoked by the Alaska Police Standards Council or the responsible certifying agency in any other issuing jurisdiction (unless the denial or revocation has been rescinded by the council under 13 AAC 85.270 or by the responsible certifying agency of the issuing jurisdiction).

Never discharged or resigned under threat of discharge, for cause relating to dishonesty or misconduct, from employment as a police officer in this state or any other state or territory.

Not illegally manufactured, distributed, or sold a controlled substance while employed as a peace officer or in a position associated with law enforcement.

SALARY RANGE:

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ADDITIONAL REQUIRED INFORMATION:

This position is exempt from the current hiring restrictions and is open to All Applicants.

COVER LETTER

Please provide a cover letter explaining your interest in the position and why you are the best candidate for the position. **In addition, your cover letter must fully support the seven key responsibilities and the five desired knowledge, skills, abilities and education. Also, support how you meet the Minimum Qualifications.** Your application package will be reviewed to determine if you possess the experience and strengths we are seeking in an employee.

Please attach the cover letter to your application before submitting it online or, if unable to attach to your application, fax it to the contact number provided in the job posting. Your cover letter will be considered a writing sample and will be used to determine which applicants will advance to the interview phase of the recruitment and selection process.

If selected for interview, be prepared to submit the following information:

- Up-to-date resume showing the last 10 years of your work history.
- Three professional work references with contact information.
- Copies of professional certificates, if applicable.
- Educational transcripts if using education to meet the minimum qualifications.

HIRING PROCESS

This hiring process includes an interview, physical fitness test, psychological examination, medical examination, polygraph examination, drug test, and background investigation.

Applicants will be responsible for all travel and lodging costs in Anchorage, Alaska as required throughout the hiring process.

PHYSICAL FITNESS TEST

Note: When considered for the next step in the selection process, a Physical Fitness Test including push-ups, sit-ups and a 1.5 mile run will be required. The minimum number of acceptable push-ups is 25, the minimum number of acceptable sit-ups is 27 and minimum acceptable time for the 1.5 mile run is 15 minutes, 12 seconds (15:12).

The Physical Fitness Test will take place in Anchorage, Alaska.

FIREARMS

This position requires the use or possession of a firearm or ammunition. In accordance with the federal Omnibus Consolidated Appropriations Act of 1997 (PL 104-208), if you have been convicted of a misdemeanor crime of domestic violence, you may not hold this position.

A "misdemeanor crime of domestic violence" is an offense that is (1) a misdemeanor under Federal or state law; and (2) has, as an element, the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by a current or former spouse, parent, or guardian of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, parent, or guardian, or by a person similarly situated to a spouse, parent, or guardian of the victim.

If you have ever been convicted of a misdemeanor crime of domestic violence, do NOT apply for this position.

BACKGROUND CHECK

The successful candidates must pass a comprehensive background investigation, which includes a criminal history check.

NOTE

Must be eligible to become certified as a Commissioned Police Officer by the Alaska Police Standards Council. This requires the candidate: be a citizen of the United States or a resident alien who has demonstrated an intent to become a citizen of the United States; have a high school diploma, it's equivalent, or a GED; be at least 21 years of age; possess a valid driver's license; not have convictions for serious misdemeanors within the last ten years or for felony crimes, and not have engaged in prohibited activities involving controlled substances, as specified by 13 AAC 85.010.

Successful applicants will also be subject to a psychological evaluation and polygraph test as part of becoming a Commissioned Police Officer.

Successful applicants without police certification will be required to attend the Alaska Law Enforcement Training academy located in Sitka, Alaska. The academy is 15 weeks long.

MULTIPLE VACANCIES

This recruitment may be used for more than one (1) vacancy. The applicant pool acquired during this recruitment may be used for future vacancies for up to ninety (90) days after this recruitment closes. Interested applicants are encouraged to apply to each recruitment notice to ensure consideration for all vacancies.

EEO STATEMENT

The State of Alaska complies with Title I of the Americans with Disabilities Act (ADA). Individuals with disabilities, who require accommodation, auxiliary aides or services, or alternative communication formats, please call 1-800-587-0430 or 465-4095 in Juneau or (907) 465-3412 (TTY) or correspond with the Division of Personnel & Labor Relations at the address above. The State of Alaska is an equal opportunity employer.

CONTACT INFORMATION:

WORKPLACE ALASKA APPLICATION QUESTIONS & ASSISTANCE

Questions regarding application submission or system operation errors should be directed to the Workplace Alaska hotline at 1-800-587-0430 (toll free) or (907) 465-4095 if you are located in the Juneau area. Requests for information may also be emailed to recruitment.services@alaska.gov.

For applicant password assistance please visit: https://www.governmentjobs.com/js_lostpswd.cfm?

[&topheader=alaska](#)

For specific information in reference to the position please contact the hiring manager at:

Jeff Morton, Deputy Fire Marshal II

Phone: 907-269-5482

Fax: 907-269-5018

Email: Jeff.Morton@alaska.gov

APPLICATIONS MAY BE FILED ONLINE AT:

<http://workplace.alaska.gov/>

PO Box 110201

Juneau, AK 99811

(800) 587-0430 (Statewide toll-free number)

(907) 465-4095 (Juneau and out-of-state callers)

recruitment.services@alaska.gov
