

Title: Fire Protection Systems Manager (KBO000706)

Location: Kuwait

POSITION SUMMARY:

Provide oversight for all fire alarm and suppression systems; peripheral equipment, components, and subsystems of Fire Protection Systems in the ASG-KU Area of Responsibility (AOR). Including, Inspection, Testing and Maintenance (ITM) program and Project Management of new installations, renovations and upgrades of Fire Protection systems. Ensure Code compliance and all contractual obligations are being adhered IAW UFC 3-600-01, UFC 3-602-01, UFC 1-201-01, NFPA 13, NFPA 72, NFPA 101 and all applicable Local, State and Federal Code. Organize Projects from the Design through Commissioning and Acceptance from customer while continuing to provide exemplary ITM services.

MAJOR JOB ACTIVITIES:

1. The Fire Protection Systems Manager serves as a liaison to internal departments and external customers and is responsible for managing all administrative and technical requirements for contract requirements.
2. Provides leadership for the Supervisors in the area of maintenance and repair of all Fire Protection systems associated with fire detection and suppression and provides guidance for activities related to contract administration, change orders, submittals, procurement, project financials, and schedules to ensure projects are completed in a quality, profitable, safe, and timely manner.
3. Monitor job costs, expenses and quality control of all project activities to ensure completion within contractual time & budget constraints.
4. Simultaneously handle a large and diverse number of projects and issues with tact, cooperation, and persistence providing a strong knowledge base of engineering fundamentals.
5. Participate in site management meetings and initiate proactive coordination effort for projects.
6. Ensure accountability for parts, tools, equipment and materials required for work performance and work assignments.
7. Participate in Project Review Boards, Facilities Engineering Work Request (4283) reviews, DPW Update Synchronization meeting, in-process reviews (IPRs) and other programs to ensure fire protection requirements are being fulfilled.
8. Performs the majority of work in the sensitive and secure areas of military installations and facilities in accordance with the established security procedures of the U.S. Army and contract requirements
9. Prepares and completes required work documents, reports, CDRL's to ensure compliance with the PWS.
10. Acts as Subject Matter Expert for the ASG-KU AOR fire protection systems; reviews submittals for Fire Protection and acts as a witness in concert with the military for commission & acceptance.
11. Provides recommendations to the US Government for the need for new systems and repairs.

12. Performs other duties as assigned

MATERIAL & EQUIPMENT DIRECTLY USED:

Tools of the trade, vehicle, special equipment and work materials. Motor vehicle operations required.

WORKING ENVIRONMENT:

Work is generally conducted in an office environment. However, duties may involve working in out-of-doors areas with exposure to extreme climatic conditions. May work in areas where a potential exist for exposure to physical, chemical, and biological agents. Duties will involve the conduct of work in the outdoors with a potential exposure to extreme climatic conditions including frequent dust storms, and high temperatures – up to 130 degrees in the summer months. Employee use of Personal Protective Equipment (PPE) in certain areas is required. Such PPE includes but is not limited to head, foot, hand, torso, respiratory, vision and hearing protective devices. Must comply with all Fire and Safety Installation policies.

PHYSICAL ACTIVITIES:

The work requires physical exertion related to inspections, testing and repairs requiring considerable standing, walking, climbing, bending, crouching, and stretching, reaching or similar movements. Must be physically and mentally capable to perform all tasks in temperatures exceeding 100 degrees. There may be a need to lift and carry objects up to 40 lbs. The work requires some degree of agility and dexterity.

MINIMUM QUALIFICATIONS:

Qualifications have to meet the criteria as outlined in UFC 3-601-02. Recognize journeyman or craftsman-level qualification for fire alarm systems. Examples include, but are not limited to, certification in Fire Alarms or Wet Pipe Sprinkler Systems (NICET Level III), formalized labor organization-based journeyman training, valid current qualification of license from any state, and factory training. Associates degree and two years' experience or High School Diploma and six years' experience that can be documented. Examples include: previous job descriptions, DD214 and Military/Civilian Performance reports, job experience letter on company or corporate letterhead from previous employers. Must possess a current stateside driver license.

Experience:

Documented twelve years, 20 plus years preferred, experience in Shop management functions, scheduling and working with foreign nationals. Provide overall management of a shop with strict compliance standards for maintenance, repair and installation of UL listed fire protection systems. Must be able to provide and evaluate documents detailing deficiencies and corrective action. References and previous employers contact information must be provided for verification purposes. Will also be required to formulate project timelines and develop metric on system function and complete analysis on system risk management.

Skills:

Must have the ability in to evaluate fire detection/suppression installations and determine corrective action. Must have sufficient knowledge of English to understand technical instructions and documents and accomplish work from these documents. Excellent organization and communications skills, both written and verbal, are required. Must knowledgeable in computer all aspects of Microsoft Office.

SUPERVISORY/BUDGET RESPONSIBILITIES:

Supervise a section of 2 Supervisors, 10 technicians and 13 maintenance personnel. All required reporting, submission of inspection reports and required all contract documentation.

EO Statement

We are committed to an inclusive and diverse workplace that values and supports the contributions of each individual. This commitment along with our common Vision and Values of Integrity, Respect, and Responsibility, allows us to leverage differences, encourage innovation and expand our success in the global marketplace. Vectrus is an Equal Opportunity/ Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, protected veteran status or status as an individual with a disability. EOE/Minority/Female/Disabled/Veteran.