



STATE OF OREGON
invites applications for the position of:
FIREFIGHTER

JOB CODE:	OMD17-041
OPENING DATE/TIME:	10/11/17 12:00 AM
CLOSING DATE/TIME:	11/08/17 11:59 PM
SALARY:	\$4,654.00 - \$6,471.00 Monthly
JOB TYPE:	Permanent
LOCATION:	Portland, Oregon
AGENCY:	Military

DESCRIPTION:

This recruitment announcement will be used to establish a list of qualified candidates to fill 2 current vacancies and may be used to fill future vacancies as they occur

ABOUT THE DEPARTMENT

The Oregon National Guard (ORNG) is constitutionally based in both the Federal and State Constitution and is commanded by The Adjutant General, who is appointed by the Governor. The purpose of the Oregon Military Department (OMD) is to assist and support The Adjutant General in executing his constitutional duties as Commander of the ORNG. The Adjutant General is statutorily required to command, provide administration, and oversee construction and maintenance of facilities, training camps and areas, and air bases for the Oregon Army and Air National Guard in support of the Governor. The ORNG provides the Governor with a ready force to assist civilian authorities during civil unrest or natural disasters, or responds to the President during national emergencies.

Within this military environment, OMD employees work in a wide range of occupations including armed security, fire fighters, repair/refurbish Department of Defense equipment, support youth activities, operate and maintain over 50 facilities throughout the state, manage major construction projects, and provide expertise in environmental compliance as well as managing the agency's budget and fiscal resources, providing human resource management and payroll activities for State employees, and soldiers and airmen called for State Active Duty.

Our positions mirror the wide variety of skills and knowledge needed to support the ORNG mission. If you are interested in an opportunity to work in a complex, fast-paced military environment, please consider applying for a position with the OMD.



PORTLAND AIRBASE FIRE DEPARTMENT

The Portland Airbase Fire Department is currently made up of 20 dedicated professionals consisting of one military Fire Chief, one civilian Deputy Chief, three civilian Captains, three civilian Lieutenants, and 12 full-time civilian Firefighters. The Portland Airbase Fire Department's primary duty is rescue operations in the event of a crash involving military or civilian aircraft. Operations shift personnel work on three rotating shifts working 24 hours on, followed by 48 hours off. Each shift is normally comprised of four Firefighters, one Lieutenant, and one Captain.

The Portland Airbase Fire Department operates out of a modern, two-story, ten bay fire station on the Portland Air National Guard Base located at the Portland International Airport, Portland, Oregon. The Portland Airbase Fire Department is co-located with the 142nd Fire Department and is assigned within the structure of the 142nd Civil Engineering squadron

GENERAL INFORMATION

These are full-time, permanent positions with the Oregon Military Department's Portland Airbase Fire Department located in Portland, Oregon.

You do not need to be a member and will not be required to join the Oregon National Guard to apply for this position.

NOTE: This recruitment announcement will be used to establish a list of qualified candidates to fill the current vacancy and may be used to fill future vacancies as they occur.

DUTIES & RESPONSIBILITIES:

The Firefighter acts as a member of a crew, under the leadership of a Lieutenant, Fire Captain, or Fire Chief to suppress fires and rescue personnel from accident sites. This position is part of the Shift "Team"; in that the individual must be fully competent in the operation of every vehicle and piece of equipment, have complete knowledge of all applicable department policies, rules, regulations and to support both the civilian and military operations.

Major Duties Include:

Acts as a member of a firefighting crew. Works on a 24-hour on duty and 48 hour off duty shift or other hours as directed by management. Responds to actual or potential structural / crash fires or other emergencies as may occur during that tour of duty. At the scene of any such emergency performs appropriate action as outlined in the Department Guidelines while under the guidance of the Senior Duty Fire Officer or designee. Must perform all work in a safe manner. Is primarily responsible for any firefighting / rescue operations, operation of crash vehicles and any equipment carried on those vehicles.

Follow specific instructions of the Senior Duty Fire Officer or designee, while responding to crash / structural or other types of emergencies. To include maneuvering vehicles / equipment into the most practical position at the scene, taking into consideration the presence of other fire department apparatus (including Mutual Aid departments, wind direction, terrain, exposures,

victims, debris, road / ground conditions and the location of hydrants and other water sources. Upon arrival at the scene, utilize and place into operation, all available resource to include (but not limited to) hose lines, directions of foam / water sprays, application of chemicals, placing of ground ladders, and other special equipment such as fire extinguishers, axes and bars as instructed by command. May perform immediate forcible entries / rescue into burning buildings, aerospace or other vehicles requiring a thorough knowledge of the construction features of each. As instructed by Command, perform salvage and overhaul operations.

Utilize a working knowledge of construction features of all types of aircraft, both civilian and military, to include helicopters and various types of transient aircraft arriving at PIA. This knowledge includes such items as location of batteries, switches, and fuel tanks, escape hatches; operation and location of canopy actuators and seat mechanisms on jet aircraft; explosive charge units and armament. Further must utilize a working knowledge of building construction, alarm detection systems, locations, hydrants, access routes, electrical and gas shutoffs, sprinkler systems shutoffs, occupancies and emergency exits.

Participate in all classrooms and practical training to obtain required DOD Certifications appropriate to the job. Training to include but not limited to structural, medical, crash rescue techniques and other training as required by management. Prepare and present classes and practical demonstrations. Topics may cover but not limited to structural and crash rescue techniques, first aid, fire prevention, conducting fire safety inspections, the use of various firefighting equipment items for structural and crash rescue firefighting, and vehicles operations as directed by the Senior Duty Fire Officer or Fire Chief.

On a scheduled basis and in accordance with department guidelines, inspect all firefighting vehicles / equipment assigned to the department, including truck, tools, extinguishers, hose, suppression systems and similar items, reporting to the senior duty fire officer, any discrepancies. Must have the knowledge to know when, where and how to properly wear and maintain personal protective gear. Perform first and second echelon maintenance as coordinated through the shift leader with vehicle maintenance personnel on all assigned vehicles and equipment. Clean, polish and otherwise maintain different types of firefighting, crash rescue equipment / apparatus as needed, perform normal housekeeping duties in the maintenance and repair of equipment, station and grounds.

As assigned, perform facility inspections, extinguisher maintenance and assist in the maintenance of all water supply systems for firefighting to include sprinkler systems and hydrants. Assist in the maintenance of all fire detection and annunciation systems. Assist in the management of maintenance files, publication maintenance, records and reports preparation, supply activities, etc.

Perform duties, when assigned, as alarm room operator, to include operations of all alarm and telecommunications equipment, dispatching of crews, control of radio net, logging of all emergency and non-emergency calls, be proficient in the use of all computer systems / operations / techniques to maintain / support all fire department records, reports, and programs. Performs general clerical work in support of the fire station operations.

Individual will participate in physical fitness program outlined in AFI 32-2001 and NFPA-1500 as supplemented by the Air National Guard and the requirements of NGR 5-1 / ANGI 63-101.

WORKING CONDITIONS

Individual works as assigned, from a 40-hour work week, to a rotating shift of 24 hours on duty and 48 hours off duty or other hours as directed by management, is subject to recall when off duty to respond to emergencies, and attend department meeting as determined by management. Individual is subject to work on holidays and weekends. Work is performed on an active air field and is subject to work in and around aircraft carrying hazardous and dangerous cargo such as chemicals, explosives, special and conventional weapons, munitions, thousands of

gallons of fuel, and large numbers of passengers in addition to weapons storage areas, large POL tank storage areas, large aircraft maintenance/fuel cell maintenance facilities with hangered aircraft.

QUALIFICATIONS, REQUIRED & REQUESTED SKILLS:

MINIMUM QUALIFICATIONS - Portland Air National Guard Base, Portland

UPON APPLICATION:

Certifications from any source - DOD, ProBoard, DPSST, IFSAC or any state certified entity:

- Firefighter I (**MUST ATTACH COPY**);
- Firefighter II (**MUST ATTACH COPY**);
- Airport Fire Fighter (**MUST ATTACH COPY**)

Additional Requirements:

Must possess a High School Diploma or Equivalent (**You MUST attach a copy of your high school diploma or equivalent**);

Must possess a current driver license (You **MUST attach a copy** of your driver license to your application. In addition, if you are from outside of Oregon, you **MUST** attach a 3 year driver abstract dated within the last 30 days);

MUST ACHIEVE WITHIN 12 MONTHS OF HIRE – (employee is financially responsible for all training and qualifications)

- Oregon EMT Basic or higher
- Haz Mat Awareness
- Haz Mat Operations
- Driver/Operator Pumper
- Driver/Operator ARFF
- Driver/Operator-Mobil Water Supply
- Telecommunicator I & II
- Emergency Response to Terrorism

Conditions of Employment:

The incumbent must be able to obtain and maintain a valid DoD SECRET security clearance and eligibility to obtain a USAF Restricted Area Badge. Duties and responsibilities include unescorted access to restricted areas that may contain classified equipment or materials up to secret level. To retain employment incumbent must possess or be able to possess and maintain a favorable completed National Agency Check in order to receive and retain an AF Form 1199 restricted area badge and obtain and maintain AF Form 2293, U.S. Air Force Motor Vehicle Identification Card;

All employees in this classification/position, shall be subject to testing for the use of prohibited drugs and must pass a pre-employment drug screening test;

Following a job offer, must meet and maintain NFPA Standard 1582, Medical Requirements for Firefighters, as determined by a physical examination;

Requested Skills:

- Associates Degree (Fire Science or a Related Field)
- Bachelor's Degree (In a Related Field)

ADDITIONAL INFORMATION:

THE SELECTION PROCESS

The process is designed to select candidates with skills, knowledge, and abilities that will best meet the personnel need of the Portland Airbase Fire Department. Applicants must be eligible to work in the United States of America at the time of appointment.

PHASE ONE: The first phase of the process will consist of an application review.

Candidates must complete the required application for employment and submit with all required documents. CERTIFICATIONS **MUST BE** CURRENT. If copies of education (diplomas) and all certifications are not included with the application, the candidate will NOT receive credit for the missing items on the application review and may not be considered qualified to continue in the process. If the candidate does not meet the minimum requirements, the candidate will not be qualified to continue with the process and will be notified by email.

PHASE TWO: The second phase of the process will consist of a written exam and Physical Agility Test.

Date and Time: TBD

Location: Portland Air National Guard Base 6801 NE Cornfoot Rd. Portland, Oregon 97218 Building 180.

The **written exam** will consist of questions based on:

IFSTA Essentials of Firefighting 6th Edition

IFSTA Aircraft Rescue and Firefighting 5th Edition

A score of 70% or better is needed to pass. Applicants who do not receive a 70% or better will be eliminated from the process and will not proceed forward.

The **Physical Agility** timed event will consist of 4 job-specific areas including:

Stair Climb

Forcible Entry

Hose advance

Rescue Mannequin Drag

Candidates must complete the Physical Agility Test within Portland Airbase Fire Department's time standard of 7 minutes. This is a pass/fail test. Applicants that do not complete this test within the standard 7 minutes will be eliminated and will not proceed in the next phase of the process.

Candidates must have on long pants/sweatpants, long sleeved shirt and closed toed tennis shoes.

These tasks are designed to test strength, stamina, endurance, agility, and ability to work at heights.

The applicant or test administrator may stop the physical ability test for health or safety reasons at any time. Applicant will not be allowed to retake the physical ability test if stopped for health or safety reasons.

PHRASE THREE: The third phase of the process will consist of an Oral Interview.

Date and Time: TBD

Location: Portland Air National Guard Base 6801 NE Cornfoot Rd. Portland, Oregon 97218 Building 180.

The **oral board interview** is a formal business interview that allows Fire Department personnel to learn more about the candidates' skills, qualifications, background, and interests.

The Oregon Military Department is an Equal Opportunity, Affirmative Action employer, committed to a diverse workforce with equal opportunity programs.

To Apply, follow the "Apply" link above to complete the Oregon Employment Application online. If the announcement requires attachments or supplemental questions, all application materials must be received by the closing date/time posted on this announcement.

If you require an alternate format in order to complete the employment process, you may call Recruitment Services at (503) 584-3516. Please be prepared to leave a message describing the alternate format needed.

Only complete applications will be considered. Be sure to answer all supplemental questions completely and attach all required documentation. Responses to the supplemental questions will determine if you meet the minimum qualifications, any special qualifications and/or desired attributes for this position. Qualified applicants whose responses most closely match the requirements for this position will be invited to interview.

Transcripts must be attached at the time of application to receive credit for education coursework.

The selection process will consist of a review of the material provided and an evaluation of experience and training.

The successful candidate for this position will be subject to a LEDS check.

IMPORTANT NOTICE - Requiring Email Addresses

To improve communication with all applicants, the State of Oregon requires an e-mail address be provided on all applications received.

If you do not currently have an email address and do not know where to go to get one please refer to our Applicant Frequently Asked Questions web page, scroll to the How to Apply for a Job section, question #14 to view several links to internet providers where you can get a free e-mail account. The state of Oregon does not endorse any particular provider.

If you need assistance with adding attachments to your profile or to a specific job posting please go to Adding and Removing Attachments to a Profile and Job Posting for further instructions. This quick help guide can also be found on the State Jobs Page by clicking in the Applicant E-Recruit FAQ's then click on Applicant Profile Maintenance.

Veteran Preference Points

Since the time of the Civil War, Veterans of the Armed Forces have been given some degree of preference in appointments to government jobs. In recognizing the sacrifices made by those serving in the Armed Forces, Congress enacted laws to prevent veterans seeking employment from being penalized because of the time spent in military service.

To qualify for 5 points, if you are a qualifying veteran or a non-service connected disabled veteran you may obtain preference by submitting as verification of eligibility a copy of your DD214 or 215 or a letter from the U.S. Dept. of Veteran's Affairs (VA) indicating receipt of a non-service connected pension with application.

To qualify for 10 points, if you are a qualifying veteran with a service connected disability you

must submit a copy of your DD 214/215 and a Veteran's disability preference letter from the Department of Veterans' Affairs, unless the information is included in the DD Form 214/215. You may call 1-800-827-1000 to request a public employment preference letter.

We provide qualifying veterans and disabled veterans with preference in employment in accordance with Oregon Revised Statutes (ORS) 408.225, 408.230, and 408.235; Oregon Administrative Rules (OAR) 105-040-0010 and 105-040-0015.

For additional detailed information regarding Veteran Preference Point Laws visit:

<http://www.oregon.gov/DAS/STJOBS/pages/vetpoints.aspx>

VISIT OUR AGENCY WEBSITE AT:

<http://www.oregon.gov/omd/pages/index.aspx>

Job #OMD17-041

FIREFIGHTER

MC

OUR OFFICE IS LOCATED AT:

P.O. Box 14350
Salem, OR 97309
503-584-3516

FIREFIGHTER Supplemental Questionnaire**Work Experience**

The work experience section of your application must include a clear description of your experience in order to determine if you meet the required skills (**minimum and special qualifications**) and at what level you meet the requested skills (**desired attributes**). Your answers to supplemental questions about your specific experience must also be supported in the work experience statements in your application form or, if requested, your resume. Supplemental materials such as cover letters and/or a resume will NOT be reviewed or used to determine candidates' qualifications unless the posting specifically states those materials are required from applicants.

Supplemental Questions

Your answers to the Supplemental Questions may be reviewed to help determine if you meet the required skills and how you meet the requested skills for the position to which you have applied. This review may include an automated scoring process and/or a manual review of all or some of the responses.

Note: The specific questions and scoring process used are determined by each hiring authority. Only those individuals who meet the required skills and most closely match the requested skills will be invited to an interview.

* 1. Which of the following best describes your **highest related level of education**?

- High School Diploma or Equivalent
- Some College Coursework, No Degree Received
- Associate's Degree
- Associate's Degree and additional coursework
- Bachelor's Degree
- Bachelor's Degree and additional coursework
- Master's Degree
- Master's Degree and additional coursework
- Doctorate Degree
- Doctorate Degree and additional coursework
- None of the Above

- * 2. Which of the following best describes the **focus of your degree**?
- Other Related Degree
 - My degree is not related
 - I do not have a degree
- * 3. If you selected "Other Related Degree" in question 2, please identify the **focus of your degree**. If you did not, enter N/A.
- * 4. Do you have a High School Diploma or Equivalent?
- Yes
 - No
- * 5. Did you **attach a copy** of your High School Diploma or Equivalent information to your application? **You MUST attach a copy of your high school diploma or college transcripts displaying a college level degree in order for your application to be accepted.**
- Yes
 - No
 - I do not have a High School Diploma or Equivalent
- * 6. Do you have a valid driver license?
- Yes
 - No
- * 7. Did you attach a copy of your current driver license **AND**, if you are from outside of Oregon, did you attach a 3 year abstract dated within the last 30 days? **NOTE: You MUST attach these documents to this application in order for your application to be accepted.**
- Yes
 - No
- * 8. At the time of application, you must possess the following certifications. **Select the certification(s) that you possess.**
- Firefighter I (DOD, ProBoard, DPSST, IFSAC or any state certified entity)
 - Firefighter II (DOD, ProBoard, DPSST, IFSAC or any state certified entity)
 - Airport Firefighter (DOD, ProBoard, DPSST, IFSAC or any state certified entity)
- * 9. Did you attach copies of the above certifications to this application?
- Yes
 - No
10. You must be able to obtain the following DoD Certifications within 12 months of hire:
- 1. Haz Mat Awareness**
 - 2. Haz Mat Operations**
 - 3. Driver/Operator Pumper**
 - 4. Driver/Operator ARFF**
 - 5. Driver/Operator-Mobil Water Supply**
 - 6. Telecommunicator I & II**
 - 7. National Incident Management System (course 100, 200, 400, 700, & 800)**

Will you be able to achieve these certifications within 12 months of hire?

- Yes
- No

* Required Question

